

HENRY COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES

REGULAR MEETING

McDonough Library

Board Minutes, September 18, 2017, 5:30 PM

NOTE: meeting was originally scheduled for September 11, 2017 but was rescheduled due to effects of Hurricane Irma.

- Indicates action taken

CALL TO ORDER

The meeting was called to order by Dr. Gordon Baker at 5:30 PM.

Present were Library Board members Dr. Gordon Baker, Sandy McGarity, and Sharon Ponder. Dr. Rita Bailey participated by phone. Also present were library staff Kathy Pillatzki, Gail Evans, and Debra Morris.

ADDITIONS/APPROVAL OF AGENDA

Dr. Gordon Baker indicated that there was no longer a need for the Executive Session item included in the original agenda.

The discussion of the Strategic Plan under New Business is postponed Under Confirmation of Next Meeting Date, the next meeting is moved to October 16, 2017.

- Motion by Sandy McGarity to approve the agenda with the corrections indicated by Dr. Baker, seconded by Sharon Ponder; motion approved.

APPROVAL OF MINUTES

There were no additions or edits to the minutes of the August 7, 2017 meeting.

- Motion by Sharon Ponder to approve the minutes of the August 7, 2017 meeting, seconded by Sandy McGarity; motion approved.

DIRECTOR'S REPORT

Kathy Pillatzki presented the Director's Report on behalf of Carolyn Fuller, who was on vacation. The report summarized staff activities for August 2017, including meetings, professional development classes, and community outreach.

- Motion by Sharon Ponder to accept the Director's Report, seconded by Sandy McGarity; motion approved.

TREASURER'S FINANCIAL REPORTS

There were no financial reports.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Carpet replacement for the McDonough entrance: HCLS Business Manager Debra Morris reported that due to plumbing problems at the McDonough library, the carpet near the entrance is damaged and needs to be replaced. She presented a quote from Prime Contractors in the amount of \$4,275.00 which was obtained through state contract.

- Motion by Sandy McGarity to authorize replacement of the damaged carpet at the McDonough library by Prime Contractors for the amount of \$4,275.00; seconded by Sharon Ponder; motion approved.

2018 Holiday Schedule: HCLS Business manager Debra Morris presented a schedule for holiday closings in 2018, in accordance with HCLS policy. The Library Board reviewed the changes and asked for some clarifications.

- Motion by Sandy McGarity to accept the schedule of holiday closings, seconded by Sharon Ponder; motion approved. Final schedule is attached.

CONFIRMATION OF NEXT MEETING DATE

The next meeting of the Henry County Library System Board of Trustees will be a called meeting on Monday, October 16, 2017 at 5:30 PM.

ADJOURNMENT

- Motion by Sharon Ponder to adjourn; seconded by Sandy McGarity; motion approved.