

**HENRY COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
McDonough Library  
Board Minutes Sept. 12, 2016, 5:30 PM**

- Indicates action taken

#### CALL TO ORDER

The meeting was called to order by Dr. Gordon Baker at 5:30 PM.

In attendance: Library Board members Dr. Gordon Baker, Dr. Rita Bailey, Mary Scroggs, Sandy McGarity, Kathy Gilbert, and Maryann Morfoot; Library Director Carolyn Fuller; library employees Pam Bagby, Kathy Pillatzki, Joy Caldwell, Debra Morris, LaDonna Poole, Amanda Cox.

#### ADDITIONS/APPROVAL OF AGENDA

Under new business, addition of a vote to allow Carolyn Fuller to sign legal documents on behalf of HCLS. Addition of an Executive Session following New Business.

- Motion by Kathy Gilbert to accept revised agenda, seconded by Mary Scroggs; motion approved.

#### APPROVAL OF MINUTES FROM AUGUST 8, 2016

Two changes were made to the minutes from August 8, 2016:

Under the Director's Report, clarification that the auditors are scheduled to visit in September or October.

Under Confirmation of Next Meeting Date, correction from August 8, 2016 to September 12, 2016.

- Motion by Kathy Gilbert to accept the corrected minutes, seconded by Sandy McGarity; motion approved.

#### DIRECTOR'S REPORT

Carolyn Fuller provided a review of staff activities for August, including meetings, professional development classes, and community outreach. Carolyn Fuller, Kathy Pillatzki, Aimee Leavitt and Tracy Ralston visited Mumford Library Books August 29-31 to purchase books for all five branches.

- Motion by Mary Scroggs to accept the Director's report for August, 2016. Seconded by Kathy Gilbert; motion approved.

#### TREASURER'S FINANCIAL REPORTS

There were no financial reports.

#### COMMITTEE REPORTS

There were no committee reports.

#### OLD BUSINESS

Discussion of joint meeting between the Library Board and the Henry County Board of Commissioners on Monday, September 19 at 9:00 AM. Carolyn Fuller presented the information that will be shared with the BOC, including budget and staffing figures since 2009 and a chart showing library staff salaries. Library Board members suggested some additions regarding staff professional activities, furlough days, and pilot programs and outreach programs. The information will be revised to include those additions before the September 19 meeting.

#### NEW BUSINESS

Review of progress interviewing/hiring new staff to fill vacant positions; introduction of Joy Caldwell, HCLS Marketing and Public Relations Coordinator.

Discussion of a request from the Friends of Henry County Libraries to hold a fundraiser at the McDonough library on January 27 or 28. The event would include live music and light hors d'oeuvres, with tickets selling for \$10-\$15. The Library Board was supportive of the idea but had some questions regarding which space would be used and the crowd capacity of various spaces in the library. The Board requested more details from the Friends and took no action pending clarification of plans for the event.

#### NEW BUSINESS (continued)

Brief review of Director's role as signatory for legal documents on behalf of the Library Board.

- Motion by Kathy Gilbert to authorize Carolyn Fuller to sign business and legal documents on behalf of the Henry County Library System Board of Trustees. Seconded by Mary Scroggs; motion approved.
- At the conclusion of New Business, motion by Sandy McGarity to move to executive session, seconded by Kathy Gilbert; motion approved.

- A motion to come back into general session was made by Kathy Gilbert and seconded by Rita Bailey.
- A motion was made to adjourn the meeting by Marianne Morfoot and seconded by Rita Bailey.