

**HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
REGULAR MEETING
BOARD MINUTES DRAFT
AUGUST 6, 2018**

CALL TO ORDER: The meeting was called to order by Dr. Gordon Baker at 5:33 PM.

Present were Library Board members Dr. Gordon Baker, Dr. Rita Bailey, Kathy Gardner, Sharon Ponder, Sandy McGarity, and Mary Scroggs.

Also present: library employees Gail Evans, Rodney McElveen, Pam Bagby, Amanda Cox, Aimee Leavitt, and Director Kathy Pillatzki.

ADDITIONS/APPROVAL OF AGENDA

There were no additions to the agenda.

- Motion by Kathy Gilbert to accept the agenda, seconded by Mary Scroggs; motion approved.

APPROVAL OF MINUTES

April 9 Regular Meeting

- Motion by Mary Scroggs to accept the April 9, 2018 Regular Meeting minutes, seconded by Sharon Ponder; motion approved

May 7 Regular Meeting

- Motion by Kathy Gilbert to accept the May 7, 2018 Regular Meeting Minutes with an addendum to reflect an electronic vote taken on June 6, 2018 adopting a budget for Fiscal Year 2018-2019 , seconded by Kathy Gardner; motion approved.

DIRECTOR'S REPORT

Expansion of bilingual services

Submission of FY19 budget to the state complete; FY18 Annual report will begin in mid-August w/new platform.

ADA Compliance Inspections in progress

Update on Harry Potter traveling exhibit

Director Kathy Pillatzki updated the Board on the status of two recent personnel situations that required legal advice from our ACCG-appointed attorney. One situation has been completely resolved; the other is in the process of being resolved.

Kathy Pillatzki and Gail Evans provided a summary of information and training they brought back from the American Library Association Annual Conference in July; Amanda Cox provided an update on the Library System's migration to G Suite for email. The HCLS Director has been accepted to the PINNACLE library leadership program designed by

Georgia Public Library Service and the Carl Vinson Institute of Government at UGA. The Marketing Department has recruited volunteers for a new Library Ambassador program to assist with library advocacy tasks throughout the year.

- Motion by Kathy Gilbert to accept the Director's Report, seconded by Dr. Rita Bailey; motion approved.

TREASURER'S FINANCIAL REPORT

The HCLS Business Manager was out of town for a training course so there were no financial reports.

OLD BUSINESS

DIRECTOR'S SALARY

The Library Board is now required to vote on the Library Director's salary in an open meeting. Henry County Library System Director's Salary for Fiscal Year 2019 (July 1, 2018-June 30, 2018) is as follows:

State Salary Grant: \$74,000

Local Supplement: \$7,000

Total: \$81,000

- Motion by Kathy Gilbert to authorize Director's annual salary at \$81,000, seconded by Mary Scroggs; motion approved.

NEW BUSINESS

UPDATE TO HARASSMENT POLICY

The Director recommended changes to the HCLS Sexual Harassment Policy including changing the title from "Sexual Harassment Policy" to "Harassment Policy" and changing the language to reflect all classes protected by the Equal Employment Opportunity Commission.

- Motion by Mary Scroggs to accept the changes to the HCLS Harassment Policy, seconded by Kathy Gilbert; motion approved.

CONFIRMATION OF NEXT MEETING DATE

September 10, 2018

- Motion by Dr. Rita Bailey to adjourn the August 6, 2018 regular meeting, seconded by Kathy Gilbert; motion approved.