

Henry County Library System Board of Trustees
Regular Meeting Minutes
McDonough Library
August 8, 2010

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:30PM. Board members present were Al Bowen, Jan Lowe, Coralie Cox, Marianne Morfoot and Pat Watson. Also present were Director Carolyn Fuller, Assistant Directors Pam Bagby and Allison Moyer, Bookkeeper Deb Morris, Financial Clerk LaDonna Poole, Network Administrator Amanda Cox, Network Technician Richard Stevens and his wife Linda Stevens, Fairview Assistant Branch Manager Jacquelyn Johnson, Locust Grove Branch Manager LaDon Golden and Assistant Branch Manager Raquel Jeffries-McCray, McDonough Branch Manager Kaye West and Stockbridge Library Assistant Tommy Bennett.

Approval of Agenda

- The agenda was approved on a motion by Al Bowen, seconded by Pat Watson.
- Jan Lowe motioned to amend the agenda to include a discussion of the Hampton Celebration on September 12. The motion was seconded by Pat Watson and approved.

Approval of Minutes

- The Minutes of the July Regular Meeting were approved on a motion by Pat Watson, seconded by Marianne Morfoot.

Director's Report

Carolyn Fuller reported that massive amounts of donated materials from the branches have been coming in and will either be added to the collection or put into the fall book sale which will probably take place in October. Barnes and Noble in Fayetteville went out of business and donated approximately \$10,000 worth of materials to HCLS. The Board has given the Director the authority to process donations as she sees fit.

The auditors presented three pages worth of actions that needed to be handled in preparation for the September audit. Ms. Fuller indicated that the library would be ready.

No Certificate of Occupancy has been issued as of yet for Hampton. There are still several issues with the building that Hogan needs to resolve. The building might not be ready

until mid-September. However, staff is beginning to make the move into the building this week.

On August 13th, Richard, Amanda and Carolyn will attend the Galileo conference.

Carolyn is working on a program for Continuing Education Credits for GA Library Directors. The topic will be the “New Normal”, reevaluating what public libraries can do in light of the economic downturn. Carolyn will also become Chair of the GLA in January. She will be planning the Mid-Winter Conference and is already working on booking the speaker.

The U.S. Census Bureau presented HCLS with a plaque for helping with the 2010 Census.

Treasurer’s Report

No report will be forthcoming until the completion of the FY 10 audit (late September or Early October). Deb Morris did inform the Board that the Board of Education gave HCLS \$2,000 for last year. Also, the Administrative Building is completely paid for, and we still have \$80,000 in our Money Market account.

Committee Reports

None

Old Business

The Board is working with the Commissioners. The cats are now gone. Although Commissioner Mathis was unable to attend tonight’s meeting, she plans to attend in September.

Pam compiled and shared with the Board the preliminary results of the online and paper survey asking patrons about changing hours to include two evenings. She presented the findings in a handout to the Board members. Some problems with the survey included:

1. Many people answered what they thought other people needed.
2. Did not think hours needed to be cut, disregarded fiscal information
3. Did not read the survey and answer the question
4. Erroneously assumed Saturday was the busiest day
5. Submitted contradictory information
6. Several respondents did not check YES or NO, but made ranting statements against budget cuts.
7. Several online users said they could only come on Saturday, but they filled out the online survey on library computers on Monday, Tuesday, and Thursday.

Those factors considered the overall result was that 56% wanted the change of hours that would include evenings, while 44% did not. The survey will continue to run until August 13. The results will be compiled and presented to the Commissioners. Pam also suggested

notifying the school system and placing a notice in the paper. The AJC has already erroneously reported the change in hours as a fact, but the Board will not officially approve the change until all the survey results are in.

New Business

Jan Lowe reported on the progress of the planned celebration on the opening of the new Hampton Library. The celebration is scheduled for Sunday, September 12 from 2-4 PM. Tickets will sell for a donation of \$25 per person. Three authors have committed to come, and other authors are sending autographed books. Hogan is providing food and drinks. Pope architects made a donation to friends of \$100. Another private foundation offered a \$10,000 donation but with the caveats that a non-profit was formed and that the funds must be used for the building itself, not books. So, Pat and Jan put together Bear Creek Association and were approved as a 501C3 non-profit. Once presented with the money, Jan and Pat will ask the Board how they'd like to spend it. They plan to parlay the money into significantly more by using it as matching funds for a Grant. This too is in the works.

Henry County Development Authority is presenting 25-30 Business and Research books to the MD library on August 17th. They plan to repeat this donation at each branch as funds allow.

Confirmation of Next Meeting Date

- The next Board meeting date of Monday, September 13, 2010 at 5:30 PM was confirmed. If certificate of occupancy has been issued, the meeting will take place at the new Hampton library.

Adjournment

- There being no further business the meeting was adjourned at 6:35 PM on a motion by Al Bowen, seconded by Coralie Cox.