

**Henry County Library System Board of Trustees  
Regular Meeting Minutes  
McDonough Library  
July 9, 2012**

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:31PM. Board members present were Marianne Morfoot, Rita Bailey, Pat Watson and Jan Lowe. Also present were Director Carolyn Fuller, Assistant Directors Kathy Pillatzki and Pam Bagby, Bookkeeper Deb Morris, Financial Clerk Ladonna Poole, and Network Administrator Amanda Cox. Also present was John Bailey, husband to Rita Bailey.

**Approval of Agenda**

- The agenda was approved on a motion by Jan Lowe, seconded by Rita Bailey.

**Approval of Minutes**

- The Minutes of the May Regular Meeting were approved on a motion by Pat Watson, seconded by Jan Lowe.

**Director's Report**

Carolyn reports that even though stats may not show it, we've been busy for the past two months. She attended a GALILEO meeting, a PINES executive committee meeting, other PINES annual meeting in PTC, where the decision was made to raise fines statewide to \$ .20 effective July 1.

Last week we had fine amnesty in anticipation of this rate increase.

Allison & Carolyn met with Terry Bullock from Unique Management and discussed children's accounts in poor standing. Unique can try to get some of those books back by contacting the parents. We gave the go-ahead for that.

No counts have been given to Carolyn yet on SRP, but she reports it has been very well-attended so far.

Kathy, Allison and Carolyn have participated in a bunch of webinars.

Kathy created QR codes for each branch after attending a webinar to advertise our Facebook page, and those have resulted in an increase in usage/Facebook page likes. We have over 300 likes at this time. She also created a QR code for resume resources at LearningExpressLibrary.com.

In June, Carolyn & Kathy went to Mumfords to purchase books for the collection. They tried to buy 5 of everything for each branch.

On the last Monday in June, Kathy and Carolyn were selected to work in the Governor's mansion to catalog the books in the Governor's library. They have been taking pictures and hopefully there will be an article about the project in the Henry County Times.

Carolyn looked over COMO proposals for October.

Carolyn reported on the success of Unique Management's recovery of our items/fees/fines. We have roughly a 6:1 ROI ratio, which is pretty good.

### **Treasurer's Report**

Deb doesn't have financial statements because of the end of the fiscal year. Budget: same as last year from Henry County (didn't get the \$6000 extra). Deb says that the BOE will give \$2000, and our library-generated money has stayed the same, and our money market account is accruing interest.

Carolyn pointed out that the County paid our \$6100 audit bill, so in effect we *did* get the extra \$6000.

Deb spoke about the increase in required payments per month for each employee for health insurance, TRS, etc. She made sure to emphasize that this is not an increase in employee salaries, but rather what the library has to pay out for each of those employees.

- The Treasurer's Report was accepted on a motion by Marianne Morfoot, seconded by Pat Watson.

### **Old Business**

None

### **New Business**

Library cards: Carolyn received an email from BJ Mathis. She wanted to know if Henry County Parks & Rec could issue library cards. Carolyn called Leslie and told her we had a plan for that to take place, and asked her to contact Parks & Rec to ask if there were any questions about the plan. Allison called Parks & Rec because we hadn't heard anything and they didn't have any idea what we were talking about.

Allison, Kathy and Carolyn talked with Tina Fuss from Parks & Recreation. She informed Carolyn that there had been talk of creating a Bookmobile. Carolyn explained how this was a very expensive venture. Although they originally wanted each child to be able to get a library card, we explained that since they wanted to maintain control of the books, it might be more prudent to designate a staff member to come to the library and

open an outreach account. Marianne expressed extreme concern that the form might be available for kids to take home to their parents with all the sensitive info that would be on it. She questioned why it was available at Clayton County libraries, but not on our website.

### **Adjournment**

- There being no further business the meeting was adjourned at 6:21 PM on a motion by Pat Watson, seconded by Jan Lowe.