

**Henry County Board of Trustees  
Regular Meeting Minutes  
McDonough Library  
June 1, 2015**

- Indicates actions taken

**CALL TO ORDER**

- Dr. Gordon Baker called the meeting to order at 5:32pm.

Board members present were Dr. Gordon Baker, Sandy McGarity, Kathy Gilbert, Marianne Morfoot, Dr. Rita Bailey and Mary Scroggs. Staff members present were Director Carolyn Fuller, Assistant Directors, Pam Bagby and KennethWayne Thompson, Bookkeeper Deb Morris, Network Administrator Amanda Cox and Financial Clerk, LaDonna Poole.

**ADDITIONS/APPROVAL OF AGENDA**

- The agenda was approved on a motion by Kathy Gilbert, seconded by Dr. Rita Bailey.

**APPROVAL OF MINUTES**

- The minutes of the April Regular called meeting were approved on a motion by Mary Scroggs, seconded by Dr. Rita Bailey.

**DIRECTOR'S REPORT**

Director Carolyn Fuller shared that she had 3 meetings with Henry County Commissioners to advocate for the library budget. Fuller also attended Digital Public Library of America Fest 2015 in Indianapolis and participated in the Ferst Foundation Spring Luncheon.

HCLS is in the process of working with Monique Brown, Adult Education Instructor, and Southern Crescent Technical College, to provide database training and instruction to adult learners.

HCLS received a \$1K grant from Central EMC to support the Library Goes to Camp program and a \$10K grant from the Smith Foundation to replace lost/worn copies of children's books.

The library will participate in a Summer Food Program during June and July 2015.

Youth Subsidized Work Experience Program Interns will work at Cochran, Fortson and Locust Grove Branch Libraries this summer.

### **TREASURER'S FINANCIAL REPORTS**

Director Carolyn Fuller shared a copy of the most recent audit completed with no findings and no journal entries.

### **OLD BUSINESS**

Director Carolyn Fuller disclosed that Henry County Board of Commissioners approved \$1.8 million to the 2016 Library Budget. In addition, library generated revenue tallied \$100K and a Board Of Education contribution in the amount of \$4K. Total library budget revenue of \$1,911,042. Fuller recommended a 3% raise to all staff.

The Library has not had janitorial service since 2010; Director Carolyn Fuller proposed hiring part time cleaners for each branch location.

The City of Stockbridge requested the cost of opening the Cochran Library on Fridays. Fuller and Bookkeeper Deb Morris presented a figure of \$50,000 to open Cochran on Fridays for one year.

- A motion to accept the budget and the cleaning proposal was made by Kathy Gilbert, seconded by Sandy McGarity.

### **NEW BUSINESS**

None

### **CONFIRMATION OF NEXT MEETING DATE**

- A motion to accept June 1, 2015 as the next meeting date was made by Sandy McGarity, seconded by Marianne Morfoot.

### **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 6:10 pm on a motion by Sandy McGarity and a second by Kathy Gilbert.