

**Henry County Library System Board of Trustees**  
**Regular Meeting Minutes**  
**McDonough Library**  
**April 9, 2012**

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:35PM. Board members present were Sandy McGarity, Pat Watson, Marianne Morfoot, and Jan Lowe. Also present were Director Carolyn Fuller, Assistant Directors Kathy Pillatzki, Pam Bagby, and Allison Moyer, Network Administrator Amanda Cox, Network Technician Richard Stevens, Bookkeeper Deb Morris, Financial Assistant LaDonna Poole and Branch Manager Tangela McKibbens. Also present was Oliver Williford of Library Advertisers of America.

### **Approval of Agenda**

- The agenda was approved with the addition of Oliver Williford's presentation on a motion by Pat Watson, seconded by Marianne Morfoot.

### **Presentation by Oliver Williford**

Mr. Williford is an entrepreneur whose company, Library Advertisers of America, is offering to solicit small businesses in the area via phone calls, postcards, and other means to advertise on bookmarks for the library. One side of the bookmark would be library information and the other would be a paid advertisement. The company would charge the business \$350 per 5000 bookmarks. Thirty percent of the profit would come to the library. There would be no cost or obligation on the part of the library, and the library would approve the bookmark before it went to print.

Gwinnett County Libraries are selling advertisements on their bookmarks for fundraising purposes, and Mr. Williford modeled his business idea upon that but plans to create a package deal for businesses that would include a website banner and ads placed on the log-in page of the public computers. He will follow-up with Allison in one week. Carolyn will call her contacts in Clayton and Gwinnett counties to learn more. Further discussion will be added to the May agenda.

### **Approval of Minutes**

- The Minutes of the March Regular Meeting were approved on a motion by Pat Watson, seconded by Marianne Morfoot.

## **Director's Report**

Carolyn reported that she and Tracy Ralston attended the Friends Roast on March 10<sup>th</sup>. Although some funds were raised, the Friends are evaluating other ideas and are considering that perhaps the Roast has run its course. The FERST Foundation Spring Luncheon is the last week of April. The new head of FERST, George Israel, will be there.

The high school art contest held by the Henry County Arts alliance was very successful. There were 154 entries. Carolyn was one of the judges. The awards reception was held at the MD branch with about 50 people in attendance.

At the RPLAC (Regents Public Library Advisory Council) meeting on March 30<sup>th</sup>, we came close to getting a fifth state-paid position. However, RPLAC will be advising the state to up the per capita requirement. The Library Board must decide whether to convert or maintain one of the state-paid positions.

Kathy and Carolyn attended the Connecting Henry Collaborative meeting on March 29<sup>th</sup>. It was excellent for networking with other non-profit organizations in Henry County. For example, the library will be sharing some of its donated books with Haven House which is in desperate need of a library. There are plans to have a luncheon every other month.

An author, JP Cunningham, was scheduled for Sunday, April 15<sup>th</sup>, but he had a stroke and his son cancelled on his behalf.

The next book sale is scheduled for Saturday, April 14<sup>th</sup> from 9AM-3PM in the MD library basement.

Kathy and Carolyn continue to work on weeding. They have finished the first century and have started on the second. Donations of philosophy and ethics books have been coming in that are replacing the ones that were stolen. The more specialized ones were passed on to Clayton State University.

- The Director's report was approved on a motion by Jan Lowe, seconded by Sandy McGarity.

## **Treasurer's Report:**

Each Trustee was given a copy of February's financial statement. We should be able to make it to the end of the fiscal year. No further budget information has been forthcoming. Our contract for copier service ends in October. We will wait until we learn the budget for FY 13 to entertain bids. A neighboring HOA has raised nearly \$700 for the SRP for the Locust Grove and Hampton libraries. They will be meeting with the school board on Thursday to discuss the importance of libraries. The Board of Education contributed \$2,000 to Henry County Library System for this year.

### **Committee Reports:**

The Nominating Committee nominated Gordon Baker to serve as Chair, Jan Lowe as Vice-Chair, Pat Watson as Secretary, and Sandy McGarity as Treasurer.

- The nominations were accepted on a motion by Marianne Morfoot, seconded by Sandy McGarity.

### **Old Business:**

Amanda gave the Trustees a comparison chart between BroadRiver and Windstream for VOIP service. The contract would be for three years. Amanda recommended Windstream because they were the larger company that had previous experience working with libraries.

- Windstream was approved as the VOIP provider on a motion by Sandy McGarity, seconded by Marianne Morfoot.

Amanda stated that she would inform her contact the next day and predicted that the system would be up and running in less than two months.

### **New Business:**

- The Board opted to keep the state-paid positions rather than convert one on a motion by Marianne Morfoot, seconded by Pat Watson.
- The nominated officers agreed to serve and were re-elected on a motion by Marianne Morfoot, seconded by Sandy McGarity.

### **Confirmation of Next Meeting Date:**

May 7, 2012

### **Adjournment**

- There being no further business the meeting was adjourned, at 6:40 PM on a motion by Pat Watson, seconded by Jan Lowe.