

**HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
REGULAR MEETING, BOARD MINUTES DRAFT
March 7, 2022**

- *Indicates action taken*

CALL TO ORDER

Dr. Rita Bailey called the meeting to order at 5:30 PM.

In attendance: Board Chair Dr. Rita Bailey, Vice Chair Mary Scroggs, Anne Franklin, Chet Ivey, and Leslie Wantland.

Also in attendance: HCLS Director Kathryn Pillatzki and Administrative Assistant Aimee Leavitt.

ADDITIONS/APPROVAL OF AGENDA

- Motion by Mary Scroggs to accept the agenda as presented, seconded by Anne Franklin; motion approved.

APPROVAL OF MINUTES

- Motion by Chet Ivey to accept the minutes of the February 7, 2022 regular meeting, seconded by Mary Scroggs: motion approved.

DIRECTOR'S REPORT

Kathy Pillatzki provided an update on staff and branch activities for February. This included a review of ARPA grand funds received and the status of funded projects. HCLS was awarded a marketing grant by GPLS in the amount of \$2000 that will be used to promote our new summer eLearning initiative. The Director, Dr. Bailey, and several of the administrative staff participated in a budget hearing with county staff; HCLS has not had a funding increase since 2016. An increase was requested to meet current operating costs and add services. Funding decisions will be announced in May.

- Motion by Mary Scroggs to accept the Director's report, seconded by Leslie Wantland; motion approved.

TREASURER'S FINANCIAL REPORTS

There was no treasurer's report.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

Service level update & review of COVID protocols.

The Director shared current data regarding COVID cases in Henry County, and provided an update on the county mask policy. Henry County Risk Management lifted the mask requirement for public buildings in February. She provided an overview of current HCLS protocols and a summary of feedback from branch staff. The Board discussed returning to pre-COVID service levels and safety protocols. It was noted that the meeting room and one study room at the Fairview library are in need of HVAC repairs so the restoration of public access to those spaces will be delayed. There was a discussion of the restoration of Saturday hours at the Cochran library and Sunday hours at the McDonough library. The Trustees opted to delay a decision on that item until we are notified of our funding amount for Fiscal Year 2023 by the county budget department.

- Motion by Mary Scroggs to remove pandemic-related service limits and mask requirements, and restore public use of meeting rooms and study rooms with the exceptions mentioned above; seconded by Chet Ivey; motion approved.

Appointment of a nominating committee for the election of officers in April.

Dr. Bailey indicated her intention to retire from the Library Board following the election of new officers in April. The nominating committee will be headed by Leslie Wantland, with Dr. Bailey and Mary Scroggs as committee members. They will present a slate of officers at the April regular meeting.

Reminder of the Director's annual review, due in April.

The Director provided a written overview of achievements of the past year and goals for the coming year.

CONFIRMATION OF THE NEXT MEETING DATE

The next regular meeting of the Henry County Library System Board of Trustees will be on Monday, April 4, at 5:30 PM in the administration meeting room of the McDonough library.

ADJOURNMENT

- Motion by Mary Scroggs to adjourn the March 7, 2022 regular meeting, seconded by Chet Ivey; motion approved.