

**Henry County Library System Board of Trustees
Regular Meeting Minutes
McDonough Library
March 5, 2012**

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:30PM. Board members present were Pat Watson, Marianne Morfoot, and Jan Lowe. Also present were Director Carolyn Fuller, Assistant Directors Kathy Pillatzki, Pam Bagby, and Allison Moyer, Network Administrator Amanda Cox, Bookkeeper Deb Morris, and Financial Assistant LaDonna Poole. Also present were Jaq Baldwin and Kevin Beebe of BroadRiver Communication Corporation.

Approval of Agenda

- The agenda was approved on a motion by Pat Watson, seconded by Jan Lowe.

Approval of Minutes

- The Minutes of the February Regular Meeting were approved on a motion by Marianne Morfoot, seconded by Jan Lowe.

Director's Report

Carolyn noted that Cicely Bland and Sandy McGarity were absent from the meeting due to illness in their families.

The audit for FY 2011 is complete, and there were no findings or journal entries.

Other than being asked to show a budget based on no cuts, a 10% cut, a 33% cut, and a 66% cut, Carolyn has not heard any word from the County about next year's budget. The State has informed us that they are only cutting us 1% this year as opposed to the 2% that was originally projected.

The Annual Friends Roast will be Saturday, March 10th at Eagle's Landing Country Club. Tickets are \$40. Marianne asked for an email from Carolyn with more details about the event.

Carolyn reported that she and Kathy were still working on their weeding project. Ironically, they discovered that many of the books from the ethics session had been stolen.

Kathy presented a Living Frugal program on Sunday, May 4. She had a very good turnout of 25 people. Carolyn is working with Friends to try to have a program one Sunday each month, possibly bringing in some local authors. She noted that even though the li-

brary is stretched thin and short of staff, we are still offering good programs and providing excellent service.

Carolyn reported that she Richard Stevens and Kathy Pillatzki attended Library Day in Atlanta to meet with the legislators. She also noted that the library hosted a GADD (Georgia Download Destination) ebooks meeting for library directors and staff from all Georgia Libraries. There were about 100 attendees who listened to presentations of various ebook providers. The library will host GADD again in April.

Carolyn also noted that VOIP will be most welcome as it will reduce the demand on the bandwidth. There are times that Internet access is so maxed out that we can't even catalog.

- The Director's report was approved on a motion by Pat Watson, seconded by Jan Lowe.

Treasurer's Report:

Each Trustee was given a copy of their branch's financials. Deb noted that not much had changed since last month, except for a donation that was spent on a new wireless router, a Dell computer for Deb, and new printers for Technical Services.

- The Financial Report was approved on a motion by Jan Lowe, seconded by Marianne Morfoot.

Committee Reports:

Gordon asked Pat, Jan and Marianne to serve as the Nominating Committee and present their recommendations to the Board at April's meeting. They agreed to serve.

Old Business:

In a continuation of the discussion of VOIP service, Jaq Baldwin and Kevin Beebe presented their proposal of Hosted Cisco Unified Communications. Each board member was given a copy of the proposal. The highlights were: direct contact is promoted and support is not outsourced; the company has been privately owned since 1999; although it serves nationwide, the company is focused in metro-Atlanta; custom solutions rather than pre-packaged ones are offered; their business has grown via word of mouth; they offer a separate connectivity solution; all Cisco products, no cross vendors; 36 month contract proposal with 90 day service guarantee; automatic upgrades at no additional expense, and a personal relationship with their clients.

Kevin and Jaq also pointed out their standard service features and the fact that they do not charge per feature. They reviewed pricing terms which included refurbished phones.

They noted that the phone numbers will not change. Also, although their system will not integrate with HA, they could be brought in later. Also, if the library should require less service, the price will be reduced accordingly and there will be no contractual penalty.

In addition, BroadRiver has 60 employees, 32 of whom are support technicians. They offer the same level of service as the larger company QTS. Atlanta internet service being down would not affect phone service because BroadRiver can reroute. Installation takes 30-45 days. No advance payment is needed and our first month's service would be free.

The third quote that Amanda mentioned was from Earthlink, and their price was way too high. The County is no longer an option because they did not get their grant and their fiber-optic line isn't working. Of the three proposed service providers, Amanda recommended Windstream because they are a larger company with more resources while their fees and services are virtually identical to those of BroadRiver.

The Board asked Amanda to prepare a comparison chart, to call the city of Monroe and ask why they dropped Windstream in favor of BroadRiver, and to ask Windstream about contract expansion/contraction.

- The decision of which provider to select was tabled until April's meeting on a motion by Jan Lowe, seconded by Pat Watson.

Carolyn mentioned that the library would be taking bids for copier service later this year.

New Business:

None

Confirmation of Next Meeting Date:

- Due to Spring Break, the meeting date was changed from April 2 to April 9 on a motion by Pat Watson, seconded by Jan Lowe.

Adjournment

- There being no further business the meeting was adjourned, at 7:00 PM on a motion by Jan Lowe, seconded by Pat Watson.