

**Henry County Library System Board of Trustees**  
**Regular Meeting Minutes**  
**McDonough Library**  
**August 1, 2011**

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:35 PM. Board members present were Marianne Morfoot, Pat Watson, Sandy McGarity, Jan Lowe and Cicely Bland. Also present were Director Carolyn Fuller, Assistant Directors Pam Bagby and Allison Moyer, Bookkeeper Deb Morris, Financial Clerk Ladonna Poole, Network Administrator Amanda Cox, former employee Helene McDonald, Reverend Keith Strickland and his wife, and Ann Tarpley.

**Approval of Agenda**

- The agenda was approved on a motion by Sandy McGarity, seconded by Marianne Morfoot.

**Approval of Minutes**

- The Minutes of the May Regular Meeting, the May Called Meeting, and the June Called Meeting were approved on a motion by Marianne Morfoot, seconded by Pat Watson.

**Director's Report**

Carolyn reported that the new hours start this week. She expects that Sunday's will eventually be quite busy. She will let the Board know in September how it's going. The County is spotlighting the library and the library board along with its other county agencies. These spots will appear on Channel 14. The Summer Reading Program has ended. No statistics to report yet, but it appears to have been a success. We have an intern working ten hours each week. He's at MD now, but may get moved around a bit. He'll be starting Valdosta in the fall. We have another potential intern who is a student at Clayton State. She will be working ten hours per week for 15 weeks. Gordon mentioned the Intern Fair that is hosted at Clayton State. He will get Carolyn more information. HCLS received a check from the Fortson Foundation in the amount of \$10,000. The plan is to spend it on books for Fortson Library. Some confusion was expressed about this because the Bear Creek Association was expecting this donation for Fortson. HCLS is hosting the GALILEO Steering Committee in August. The Friends of the Library are planning Race to Read in the fall. They are also planning a golf tournament at Crystal Lakes in addition to the annual Roast. Beginning in August, HCLS is hosting GED classes at the Cochran Branch. They will be taught by Lee Moore from Southern Crescent Technical College. Soon the Visual Artist Collective of Henry County will have a traveling art display that will go to all the branches. We will meet again with Diana Very in September to finalize

focus groups and surveys (she'll be at the September meeting). We haven't heard back from Bikers for Books. John Jackson, Amanda Cox, and her father striped the MD parking lot and will be striping the LG and ST parking lots as well.

### **Financial Report**

Deb reported that due to extremely tightened belts, we've managed to land in the black by \$129,610.54. We intend to continue this tight trend in anticipation of additional cuts next year. Deb will give break the budget down by branches for the trustees for September's meeting.

### **Old Business**

Carolyn has been researching whether and how the Board can sell to a non-governmental agency since two churches are interested in lease purchasing agreements. She referred to material sent to her by Kathy Helms in 2000 in which Ms. Helms opined that the Board may sell at a private sale. However, first the Board must pass a resolution that the property is no longer needed for library purposes.

Ann Tarpley and Rev. Keith Strickland each gave presentations to the Board reminding the Board of their organizations' missions and their desire to enter into lease/purchasing agreements with the Board. The Board would have to apply for a variance in order for the property to be used as a church. It is about a two-month process. The Board agreed to discuss this further once Carolyn was able to gather more information. They also wanted to know if it would be possible to advertise the property.

### **New Business**

- On a motion by Cecily Bland, seconded by Sandy McGarity, the Personnel Policy Revision was tabled until the Board could compare it to the original policy and spend time reviewing it.

The Fairview community will be holding a Town Hall meeting featuring the Head of the School Board, and Carolyn's presence with a presentation about the library is requested. The meeting will be held Saturday, August 27<sup>th</sup> at 9AM.

### **Adjournment**

- There being no further business the meeting was adjourned at 6:35 PM on a motion by Sandy McGarity, seconded by Marianne Morfoot.