

**HENRY COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING**

Library Administration Building  
Board Minutes April 9, 2018 5:30 PM

- Indicates action taken

**CALL TO ORDER**

The meeting was called to order by Dr. Gordon Baker at 5:32 PM.

Present were Library Board members: Dr. Gordon Baker, Kathy Gilbert, Dr. Rita Bailey, Sharon Ponder, Mary Scroggs, Sandy McGarity, and Kathy Gardner.

Also, present: library employees Gail Evans, Pam Bagby, Deb Morris, Amanda Cox, Joy Caldwell, LaDonna Poole, and Aimee Leavitt.

**ADDITIONS/APPROVAL OF AGENDA**

There was a change on the agenda. Change "Executive Session for discussion of Board Officers" to "Recess for discussion of Board Officers".

- Motion by Kathy Gilbert to accept the revised agenda, seconded by Dr. Rita Bailey; motion approved.

**APPROVAL OF MINUTES**

Regular meeting, March 5, 2018

- Motion by Kathy Gilbert to accept the March 5, 2018 minutes, seconded by Mary Scroggs; motion approved.

Called meeting, March 19, 2018

- Motion by Mary Scroggs to accept the minutes of the called meeting on March 19, 2018, seconded by Kathy Gilbert; motion approved.

Executive Session, March 19, 2018 (not available for public examination but a copy must be included in the official record).

- Motion by Kathy Gilbert to accept the minutes of the Executive Session on March 19, 2018, seconded by Mary Scroggs; motion approved.

## **DIRECTOR'S REPORT**

Gail indicated detailed notes were included and would not go through entire report item by item. She explained Kathy's visit with her rabbits at Stockbridge and Fairview for storytime. Also, Gail highlighted the new program that took place at the Cochran Branch. Steve Zinn took his Showers of Blessings Street Ministry to the parking lot of the branch offering hot showers, a change of clothes and a meal. Kathy attended the event while Mr. Zinn's volunteers oversaw the event in Zinn's absence. One of the volunteers visited the homeless community under the bridge in Stockbridge to bring people to the mobile unit. One adult male who is a regular at the Cochran library took advantage of the offer of a shower and a meal. Near the end of the event, volunteers offered the remaining hot dog meals to customers inside the branch. Zinn told Cochran's Branch Manager that he wouldn't be discouraged if there wasn't a great turnout the first time. He's willing to come back a few times. He told Kathy this was the first time any organization in Henry County was willing to work with him and his ministry. He's very happy for the opportunity.

- Motion by Sharon Ponder to accept the Director's report, seconded by Dr. Rita Bailey; motion approved.

## **TREASURER'S FINANCIAL REPORTS**

Debra Morris reported that all expenditures and income are within expectations for the midpoint of the fiscal year.

- Motion by Kathy Gilbert to accept the treasurer's financial report, seconded by Mary Scroggs; motion approved.

## **OLD BUSINESS**

Update on Marketing Department activities

Joy Caldwell, HCLS Marketing and Public Relations Specialist, reported that all engagement statistics for the Henry County Public Library's Facebook page have increased over the past 18 months. She proposed an idea to partner with local businesses that host trivia nights as a way to raise community awareness of library services and programs, particularly to those in the 20-40 age bracket. The Library Board encouraged her to make contact with some local businesses to gauge interest in a partnership program focused on trivia events.

## **NEW BUSINESS**

Update on Unique Management – Gail Evans

Proposed change to HCLS logo – Joy Caldwell

The board would like to see the proposed logo with less negative space and see how it looks when it is enlarged and reduced in size.

Selection of nominating committee for Board of Trustees officers

Nominating committee: Kathy Gilbert, Mary Scroggs, and Sharon Ponder.

- Motion by Mary Scroggs to accept the nominating committee as recommended, seconded by Dr. Rita Bailey; motion approved.

#### **RECESS FOR DISCUSSION OF BOARD OFFICERS**

- Motion by Dr. Rita Bailey to recess for the nominating committee to discuss board officers, seconded by Mary Scroggs; motion approved.

#### **RECONVENE REGULAR SESSION**

- Motion by Kathy Gilbert to reconvene the regular session, seconded by Sandy McGarity; motion approved.

Election of officers

The nominating committee recommended the following members to fill officer positions for the Library Board of Trustees:

- Board Chairman-Dr. Gordon Baker
  - Vice Chairman-Dr. Rita Bailey
  - Secretary-Kathy Gilbert
  - Treasurer-Sandy McGarity
- Motion by Sharon Ponder to adopt the recommended slate of Board of Trustees officers, seconded by Dr. Rita Bailey; motion approved.

#### **CONFIRMATION OF NEXT MEETING DATE**

May 7, 2018

#### **ADJOURNMENT**

- Motion by Kathy Gilbert to adjourn the April 9, 2018 meeting, seconded by Dr. Rita Bailey; motion approved.