

**HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
REGULAR MEETING, BOARD MINUTES DRAFT
April 8, 2019**

- Indicates action taken

CALL TO ORDER

Dr. Rita Bailey called the meeting to order @ 5:30 PM.

Present were:

Dr. Rita Bailey, Kathy Gilbert, Sharon Ponder, Mary Scroggs, and Leslie Wantland.

Also present were: library employees; Gail Evans, Pam Baby, Rodney McElveen, Debra Morris, Amanda Cox, Joy Caldwell, and Aimee Leavitt.

ADDITIONS/APPROVAL OF AGENDA

- Motion by Mary Scroggs to accept the agenda, Seconded by Kathy Gilbert; Motion approved.

APPROVAL OF MINUTES

- Motion by Kathy Gilbert to accept the March 4, 2019 minutes, seconded by Mary Scroggs; motion approved.

(Amanda Cox noted a misprint: the name Cara Edwards is supposed to be Cara Richardson.)

DIRECTOR'S REPORT

- Motion by Kathy Gilbert to accept the director's report, seconded by Sharon Ponder; motion approved.

Library Director was not in attendance. Assistant Director Gail Evans presented the Director's Report on her behalf. Ms. Evans gave a brief overview of professional activities and branch highlights for the month of March.

Included in the Director's Report were the Collection Development, and Technical Services Updates, followed by the March Branch Highlights.

Rodney McElveen has resigned his position as Assistant Director of Collection Development and Reference. He has accepted the Director's position for Satilla Regional Library in South Georgia. While difficult for us, it speaks well of HCLS's reputation that he was sought for this new job.

We commend the Cochran Branch Manager and staff for acting quickly and keeping themselves and customers safe during the active shooter situation in Stockbridge last week.

Marketing Manager Joy Caldwell announced that Henry County Library System has been awarded a \$2,000 grant from the Society of Radiologic Technologist for a display and materials for the month of November. She also noted that a positive one-page article was recently published in the We are Henry Magazine (Spring 2019 edition) about the library.

TREASURER'S FINANCIAL REPORTS

- Motion by Mary Scroggs to accept the Treasurer's Report, seconded by Kathy Gilbert; motion approved.

The FY2018 audit is complete; we are waiting on the report.

OLD BUSINESS

Election of officers.

The Slate of Officers for the Henry County Library System Board of Trustees is as follows:

Chairman: Dr. Rita Bailey
Vice Chairman: Kathy Gilbert
Secretary: Kathy Gardner
Treasurer: Sharon Ponder

- Motion by Mary Scroggs to accept the Slate of Officers for the Henry County Library System Board of Trustees, seconded by Leslie Wantland; motion approved.

Update: restoration of 5% funding reduction by the Board of Commissioners.

NEW BUSINESS

Meeting room usage policy: there is a need to revise the meeting room policy. The Director will review the current policy and present an updated policy for a vote at the regular meeting in May.

CONFIRMATION OF THE NEXT MEETING DATE

May 6, 2019

ADJOURNMENT

- Motion by Mary Scroggs to adjourn the April 8, 2019 meeting, seconded by Kathy Gilbert; motion approved.