

**Henry County Library System Board of Trustees**  
**Regular Meeting Minutes**  
**McDonough Library**  
**December 6, 2010**

- Indicates actions taken

Chairman Gordon Baker called the meeting to order at 5:30 PM. Board members present were Al Bowen, Coralie Cox, Sandy McGarity, Marianne Morfoot and Pat Watson. Also present were Director Carolyn Fuller, Assistant Directors Pam Bagby, Kathy Pillatzki, and Allison Moyer, Bookkeeper Deb Morris, and Financial Clerk Ladonna Poole.

**Approval of Agenda**

- The agenda was approved on a motion by Sandy McGarity, seconded by Coralie Cox.

**Approval of Minutes**

- The Minutes of the November Regular Meeting were approved on a motion by Pat Watson, seconded by Marianne Morfoot.

**Director's Report**

Carolyn Fuller reported that the rest of the books were received from the Henry County Development Authority. Carolyn shared the list of titles (all business related) with the Board. These books have been processed and are now at each of the branches. HCDA is also talking of sponsoring some library programs like financial seminars. There will be a press release in the paper this week about this new partnership.

The Friends Roast is in the planning stages. Carolyn reported that she and Allison have been doing a lot of proctoring. The Library has not yet received its \$50,000 from the County but is working to resolve that. Carolyn and Allison took a two-day webinar on serving the 21<sup>st</sup> century patron. Henry County Library System is now on Facebook thanks to Kathy Pillatzki, and Amanda Cox is working on a mobile application.

On Sunday, December 12, the Race 2 Read event will take place in McDonough. It was organized by Danny Dorminy as a 4-H project. Proceeds will go to the Friends of Henry Libraries and will benefit all Henry County Libraries. The race has been opened up to nationwide participation and will be run in honor of Pat Carterette, Director of Continuing Ed for GA Library Service and a marathon runner fighting cancer. Links to the Registration form are on our webpage and FB page. Participants are also asked to donate gently used books.

Kathy Pillatzki noted that the HCLS Facebook page will be updated two to three times each week and will include events, links to articles and interactive posts to inspire feedback.

The Board requested that Allison Moyer add an explanation to the statistical reports that stated that the negative percentages reflect the cut in hours and staff. She agreed to do so.

### **Treasurer's Report**

Deb Morris report that the Library is doing well. The Book Sale generated \$1000 in funds. There should be no more furloughs until the end of the FY. She is still waiting on the audit report.

- The Treasurer's Report was accepted on a motion by Sandy McGarity, seconded by Pat Watson.

### **New Business**

- The Workplace Violence Policy and Form was approved with a couple of changes (deleting the employee transfer option and changing email to electronic to cover texting) on a motion by Coralie Cox, seconded by Sandy McGarity.

Carolyn informed the Board that Amanda Cox had been called as a witness regarding a change in will that she notarized over a year ago. The will is being contested.

- Because it is a County holiday, will improve staff morale, and staff has already been furloughed for 8 days this FY, it was moved by Sandy McGarity and seconded by Pat Watson that Monday, January 3 be a paid staff holiday. After some discussion, Sandy McGarity called the question to a vote, and the motion passed.
- The 2011 Closing dates/unpaid holiday schedule was approved on a motion by Al Bowen, seconded by Marianne Morfoot.

This being Coralie Cox's last Board meeting, the Library and the Board thanked her for her devoted service during the past four years. The appointee under newly-elected Commissioner Holmes is Cicely Bland.

Gordon thanked the Board for all of their hard work, and Carolyn thanked them for all of their support. She noted that next year the Library will be concentrating on what can be done to best benefit the library users (for example the Library is exploring E book readers and their possibilities).

### **Confirmation of Next Meeting Date**

- The next Board meeting date of Monday, February 7, 2010 at 5:30 PM was confirmed. It will take place in McDonough.

### **Adjournment**

- There being no further business the meeting was adjourned at 6:24 PM on a motion by Al Bowen, seconded by Marianne Morfoot.