

**HENRY COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING
McDonough Library
Minutes November 4, 2013
5:30 PM**

CALL TO ORDER

The meeting was called to order by Chairman Gordon Baker. Those in attendance were Gordon Baker, Rita Bailey, Kathy Gilbert, Sandy McGarity, Jan Lowe, Marianne Morfoot, Mary Scroggs, and staff members Kathy Pillatzki, Pam Bagby, Deb Morris, LaDonna Poole, Richard Stevens, Jennifer Lautzenheiser, and Carolyn Fuller.

ADDITIONS/APPROVAL OF AGENDA

The agenda was amended with additions of a discussion on the old Hampton library building on a motion by Marianne Morfoot and a second by Kathy Gilbert.

Introduction of Jennifer Lautzenheiser, Assistant Director for Public Services

APPROVAL OF MINUTES

The minutes with a correction to the spelling of Kathy Pillatzki's name from the September meeting were approved on a motion by Kathy Gilbert and a second by Sandy McGarity.

DIRECTOR'S REPORT

Carolyn Fuller presented the Director's Report for September and October with the following additions:

- COMO participation by Aimee Leavitt and Kathy Pillatzki. Aimee distributed YA information. Kathy participated in a paneled discussion on eBooks in libraries and also presented the work of a former HCLS employee entitled "50 States Book Club Challenge." This has been loaded to the state server as a resource for libraries throughout the state.
- October 25th the library participated in the Fall Festival which consisted of storytellers, crafts, and a pumpkin contest. Approximately 200 children participated with their families. This involved numerous Henry County businesses and community entities.
- In response to the success of Connecting Henry event on October 28th, board members discussed future outreach opportunities. *Kathy Gilbert suggested "Library Goes to the Hood" visiting neighborhood clubhouses in addition to community centers. Mary Scroggs stated this reminded her of bookmobile*

discussions and would offer both outreach and greater accessibility to the library within our current hour of operations constraints.

- Statistics presented now reflect eBooks, computer use, virtual services, and added materials. *Kathy Gilbert recommended the statistics reports be provided to commissioners as well.*

Motion to accept Director's Report was made by Rita Bailey and second by Kathy Gilbert.

TREASURER'S FINANCIAL REPORTS

Deb Morris reported Bear Creek Association paid for a router for the library. The library receives money every month from Better World Books, thanks to Kathy Pillatzki's suggestion. The library also received \$650 from the recent book sale. The system's budget is on target for this fiscal year. A motion to accept was made by Jan Lowe with a second by Rita Bailey.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

Carolyn Fuller reported on Old Fortson Library. She has been approached by two community entities interested in the purchase of this property. One was with the intent to open an after school program and the other a funeral home. Both were told to seek zoning approval prior to approaching the Library Board. Follow up has not been received by either.

Kathy Pillatzki was approached by a Hampton City Councilman with interest in working with the Library Board on the price of the property.

NEW BUSINESS

Magnet promotional items for patrons

Carolyn Fuller shared the library's desire to offer magnets to patrons for promotional purposes. A price quote and sample were provided for 23 to 25 cents each. Kathy Gilbert expressed an interest in building community involvement. Gordon Baker was in support of magnets to build community support but thought the Friends of the Library funds would be more suitable than library funds. A motion was made to further explore magnets being provided by Friends of the Library by Kathy Gilbert with a second by Mary Scroggs.

Signs for Children's areas and for YA areas

Carolyn Fuller shared the lack of signage within the library to designate specific areas. This was not budgeted for upon construction. A contest will be held to design all or part of Children's and YA area banners. Kathy Gilbert expressed a desire for proctoring fees and book sale proceeds to finance this. A motion to accept the creation of separate banners for Children's and YA areas to be displayed at each of the libraries was made by Kathy Gilbert with a second by Jan Lowe.

CONFIRMATION OF NEXT MEETING DATE

The next meeting was tentatively scheduled for December 2, 2013 if necessary.

ADJOURNMENT

The meeting was adjourned on a motion by Jan Lowe with a second by Kathy Gilbert.